

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
SEPTEMBER 8, 2021
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on September 8, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Vice-Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

ABSENT: Commissioner Russell Davis.

SWEARING IN OF SERGEANT’S – Honorable District Judge Joseph A. Halsey to swear in recently promoted officers to Rank of Sergeant:

Sergeant John Van Why
Sergeant Ryan Cywinski

PRESENTATION OF THE 2021 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR THE POLICE AND NON-UNIFORMED PENSION PLANS

As the Chief Administrator of both the Hanover Township Police Pension Plan and the Non-Uniformed Pension Plan, the Township Manager presents the following MMO(s) for 2021 to the Board of Commissioners as required under the provisions of Act 205.

Based on actuarial valuation reports received and prepared by AFG Pension Administration the values are:

Police Pension Plan 2019 MMO.....	\$178,255.00
Non-Uniformed Pension Plan 2019 MMO.....	\$82,522.00

This satisfies informing the governing body of the municipality of the plans expected financial obligations for the coming year.

APPROVAL – RESIGNATION ACCEPTANCE

Motion by Lewis, secc. Krushnowski to approve the acceptance of the letter of resignation from Russell P. Davis effective 9-8-2021, as Commissioner of the Township of Hanover. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP COMMISSIONER BOARD CHAIRMAN

Motion by Lewis, secc. Krushnowski to appoint George Andrejko Chairman of the Board of Commissioners of the Township of Hanover until the Board reorganizes. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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APPOINTMENT OF TOWNSHIP COMMISSIONER BOARD VICE CHAIRMAN

Motion by Lewis, secc. Krushnowski to appoint William Howatt Vice Chairman of the Board of Commissioners of the Township of Hanover until the Board reorganizes. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

SECRETARY’S REPORT

Motion by Lewis, secc. Krushnowski that the Secretary’s Report for the month of August 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on July 14, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

MANAGER’S REPORT

Motion by Lewis, secc. Krushnowski that the Manager’s Report for the month of August 2021 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of August 2021 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER’S REPORT

Motion by Lewis, secc. Krushnowski that the Treasurer’s report for the months of July 2021 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MINUTES OF MEETING OF AUGUST 11, 2021

Motion by Lewis, secc. Krushnowski that the minutes of the meeting of August 11, 2021 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko, MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Krushnowski that the communications for the month of August 2021 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko, MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Krushnowski that Jerry Dunn, Kyle Kowalski, Joseph Scudder & Don Werts be hired as a temporary laborer in the Public Works Department effective September 16, 2021 to October 14, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski & Keith Eichler Jr. be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective September 16, 2021 to October 14, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING TEMPORARY WORKERS

Motion by Lewis, secc. Krushnowski that Edwin Murphy and Brett Stevens be hired as temporary laborers in the public works department September 16, 2021 to October 8, 2021 at a rate of \$10 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – CIVIL SERVICE RECOMMENDATIONS FOR POLICE & FIRE DEPARTMENT HIRING PROCEDURES

Motion by Lewis, secc. Krushnowski to approve the changes to the civil service criteria as recommended by the Civil Service Commission and that the Township Solicitor draft the amended Civil Service Ordinance for advertising and consideration at a future meeting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 34 thru 40 for various projects in the amount of \$15,263.52. These will be paid through various funds and grants. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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INVOICES– BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H21005 in the amount of \$3,387.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL - TAX REFUND

Motion by Lewis, secc. Krushnowski that based on the request of the Tax Collector, to approve a tax refund to Michael Simon in the amount of \$1,606.22. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 013-2021

Motion by Lewis, secc. Krushnowski to approve Resolution Number 013-2021 authorizing a submission of a Greenways, Trail, and Recreation Grant Application in the amount of \$100,000 for Fellows Avenue Recreation Trail Project. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 015-2021

Motion by Lewis, secc. Krushnowski to approve Resolution Number 015-2021 authorizing a submission of a Local Share Account Grant Application in the amount of \$359,957.00 for a compost screener. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 016-2021

Motion by Lewis, secc. Krushnowski to approve Resolution Number 016-2021 authorizing a submission of a Local Share Account Grant Application in the amount of \$100,000 for a shared fueling station. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 017-2021

Motion by Lewis, secc. Krushnowski to approve Resolution Number 017-2021 authorizing a submission of a Local Share Account Grant Application in the amount of \$500,000 for the pipe lining of Solomon’s Creek Interceptor. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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APPROVAL – RESOLUTION NO. 018-2021

Motion by Lewis, secc. Krushnowski to approve Resolution Number 018-2021 Approving a Declaration of Disaster Emergency for Tropical Depression Ida. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 019-2021

Motion by Lewis, secc. Krushnowski to approve Resolution Number 019-2021 Authorizing a submission of a Local Share Account Grant Application in the amount of \$100,000 for the Girl Scouts project. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – AMENDED DEVELOPERS AGREEMENT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Solicitor, to approve the Amended Developers Agreement with MUY Brands, LLC pertaining to construction of Taco Bell. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

APPROVAL – SEWER MODULE

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Solicitor, to approve the Sewer Module for construction of a new building in Ashley. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

Chairman Andrejko stated he would like to make a motion to add 2 items to the agenda. They are 2022 Minimum Municipal Obligation (MMO's) & Landbank Steering Committee. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

MINIMUM MUNICIPAL OBLIGATION

Motion by Andrejko, secc. Krushnowski to accept the 2022 MMO's as announced by the Township Manager. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

LANDBANK STEERING COMMITTEE

Motion by Andrejko, secc. Krushnowski to appoint the Township Manager to the Lower South Valley Council of Government Steering Committee. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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RESOLUTION NO. 014-2021 – FILLING OF THE VACANCY IN THE OFFICE OF TOWNSHIP COMMISSIONER

Motion by Lewis, secc Krushnowski to approve Resolution No. 014-2021 to fill the vacancy in the Office of Township Commissioner with Joseph Howanitz as presented. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

SWEARING IN OF TOWNSHIP COMMISSIONER – Honorable District Judge Joseph A. Halesy to swear in Township Commissioner Joseph Howanitz. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Krushnowski to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Township Secretary